



2016-2017 Academic Year
1 - Research Assistantship (Doctoral Students only)
Office of Research and Evaluation
Placement ID: VV

Topic Area: Violent Victimization

Program Overview: This assistantship will provide support for NIJ scientific staff working on expanding NIJ's violence victimization (VV) research portfolio.

Research Assistant Duties and Responsibilities may include but are not limited to:

- Reviewing ongoing and final products stemming from grants awarded and suggest dissemination strategies for products and findings (e.g., publications, presentations, research briefs, grantee meetings).
- Updating and managing NIJ web topic pages on victimization topics.
- Providing support for ongoing intramural research and cross-agency activities. This may include:
 - Participation on technical research working groups and project planning meetings.
 - Reviewing products and making recommendations for dissemination activities (e.g., drafting articles for NIJ's journal and website, articles for academic peer-reviewed journals, talking points for NIJ leadership, or articles for program office dissemination outlets).
 - Conducting independent data analysis for a specific paper or presentation.
- Participating on interagency meetings and working groups.
- Assisting in program development activities that may include:
 - Conducting literature reviews and writing annotated bibliographies on topics such as assault, homicide, victim-offender overlap, victim services, and related topics.
 - Participating in research meetings and workshops.
 - Developing conference presentations and/or papers for publication.
 - Creating one-page overviews/research in brief materials.
- Providing support in maintaining a NIJ research agenda on VV that is not duplicative of other federal efforts.
- Synthesizing current federal efforts and identification of significant research gaps related to violent victimization and relevant sub-topics.

Candidate Eligibility Criteria

- Demonstrated knowledge of the U.S. criminal justice system ***required.***
- Demonstrated knowledge of research and evaluation methods and analysis ***required.***
- Demonstrated knowledge and experience in social or behavioral science related to victimization ***preferred.***



General Required Qualifications

- Education and/or Experience: Doctoral students working toward a terminal degree (e.g., Ph.D., D.P.A., Dr.PH., D.H.Sc., D.S.W., Psy.D., Ed.D.).
- Mathematical Skills: Very good to advanced understanding of statistical principles and research methods (quantitative and qualitative).
- Computer Skills: Working knowledge of computers and standard software such as Adobe Professional, Excel, Internet Explorer, Outlook, Windows operating systems, Word, and PowerPoint required. Proficiency using , SPSS, SAS, or Stata. Knowledge of Access, ATLAS.ti and other statistical or geospatial software a plus.
- Reasoning Ability: Ability to work independently, accurately, and in a timely manner.
- Communication Skills: Ability to communicate orally and in writing to prepare comprehensive research reports, proposals, and presentations and make recommendations to accomplish and enhance project objectives.
- Certifications, Licenses, Registrations: Human Subjects (HS) Protection training is required. NIJ research assistants must take annual HS training onsite at the Office of Justice Programs. RAs also must successfully complete [CITI training](#) prior to participating on any studies.
- Background Check: Candidates must complete all required U.S. Department of Justice profile and pre-screening paperwork with all security reviews and background investigations (such as credit and criminal investigations) resulting in a favorable adjudication.
- Citizenship: Candidates must be U.S. citizens.

Work Location: Primary work location will be at [NIJ's offices in Washington, D.C.](#) Minimal local travel in the [National Capital Region](#) may be needed to attend meetings and visit offsite research facilities.